

TENDER NOTICE

WDBA RFP 2023-005

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- 1. Title** Media and Presentation Skills Training
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- 2. Introduction** Windsor-Detroit Bridge Authority (“**WDBA**”) is a non-agent Crown corporation with headquarters in Windsor and is responsible for the design, construction, financing, operation, and/or maintenance of a new Gordie Howe International Bridge (“**Project**”) between Windsor, Ontario and Detroit, Michigan through a public-private partnership. Further information about WDBA can be obtained at www.wdbridge.com.
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- 3. Description** Request for Proposals 2023-005 is an invitation from WDBA to prospective Proponents to submit proposals for the provision of Media and Presentation Skills Training. WDBA is looking to train spokespeople to effectively respond to routine media inquiries, during times of crisis and when managing contentious issues, on an “as need basis” and as required.
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- 4. Solicitation Type** Request for Proposals.
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- 5. Region of Opportunity** Windsor, Ontario, Canada.
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- 6. Tendering Procedure** Open
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- 7. Summary of Key RFQ Dates** The timetable for the RFP is as follows:
- | RFP Process | Date |
|---|--------------------------------|
| Issue RFP | May 31, 2023 |
| Deadline for Questions & Clarifications | June 21, 2023, at 14:00:00 EST |
| Final Addendum | June 28, 2023 |
| Submission Deadline | July 10, 2023, at 14:00:00 EST |
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- 8. Documents** The RFP is available only through MERX, the electronic tendering system used by WDBA. For further information about MERX, call 1-800-964-MERX or visit the MERX website at www.merx.com.
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- 9. Conditions to Participation** None.
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- 10. Proposal Delivery** Proposals must be submitted electronically to MERX using the MERX electronic bid submission system.
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- 11. Delivery of Services** The Successful Proponent will be required to provide Media and Presentation Skills Training, as outlined in the RFP.
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- 12. Contact** Name: Estefany Della Nina, Senior Procurement Officer (procurement@wdbridge.com)
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