



## TENDER NOTICE

**WDBA RFP 2024-029**

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**1. Title** Internal Audit Services

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**2. Introduction** Windsor-Detroit Bridge Authority (“**WDBA**”) is a non-agent Crown corporation with headquarters in Windsor and is responsible for the design, construction, financing, operation, and/or maintenance of a new Gordie Howe International Bridge (“**Project**”) between Windsor, Ontario and Detroit, Michigan through a public-private partnership. Further information about WDBA can be obtained at [www.wdbridge.com](http://www.wdbridge.com).

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**3. Description** This Request for Proposals (“RFP”) is an invitation from WDBA to prospective Proponents to submit proposals for the provision of Internal Audit Services. WDBA seeks independent and objective advisory services that are designed to add value and improve WDBA operations. This includes performance of a risk-based internal audit, and application of its results to the development of a four-year risk based internal audit plan for WDBA.

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**4. Solicitation Type** Request for Proposal.

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**5. Region of Opportunity** Windsor, Ontario, Canada.

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**6. Tendering Procedure** Open

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**7. Summary of Key RFP Dates** The timetable for the RFQ is as follows:

| RFP Process                             | Date                                |
|---|-------------------------------------|
| Issue RFP                               | August 14, 2024                     |
| Deadline for Questions & Clarifications | September 6, 2024, at 14:00:00 EST  |
| Final Addendum                          | September 13, 2024                  |
| Submission Deadline                     | September 23, 2024, at 14:00:00 EST |
| Presentation/Interview                  | October 2 to 9, 2024                |
| Award Contract                          | October 10, 2024                    |

**8. Documents** The RFP is available only through MERX, the electronic tendering system used by WDBA. For further information about MERX, call 1-800-964-MERX or visit the MERX website at [www.merx.com](http://www.merx.com).

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**9. Conditions to** None.

**Participation**

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**10. Proposal Delivery**

Proposals must be submitted electronically to MERX using the MERX electronic bid submission system.

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**11. Delivery of Services**

The Successful Proponent will be required to provide Internal Audit Services, as outlined in the RFP.

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**12. Contact**

Name: Estefany Della Nina, Procurement Manager ([procurement@wdbridge.com](mailto:procurement@wdbridge.com))

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